

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, JULY 12, 2010

PRESENT:

Mr. G. Buri, Chairperson, Mr. D. Karnes, Vice-Chairperson, Ms. R. Coey, Mrs. B. Jolly, Mr. B. Mayes, Mr. J. Murray, Mr. M. Snelling.

Secretary-Treasurer, Mr. G. Barnes and Recording Secretary, Ms. S. Bailey

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent and Assistant Secretary-Treasurer, Mr. K. Zabowski.

REGRETS:

Mr. P. Bartlette, Dr. L. Ross

The Chairperson called the meeting to order at 7:05 p.m. and welcomed all visitors to the meeting. He noted Trustees Bartlette and Ross sent their regrets as they were unable to attend the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

Secretary-Treasurer, Mr. Barnes, noted an additional item had been forwarded to the Board of Trustees regarding the Green Acres School Roof Replacement Wiring Tender. He confirmed a motion for the low quotation from Jamieson – Judd Limited would be included as Motion 132/2010 in the agenda.

Trustee Karnes noted he had one item under Trustee Inquiries.

Trustee Mayes noted he had one item under Trustee Inquiries.

Mrs. Jolly – Mr. Murray

That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held June 28, 2010 were circulated.

Mr. Snelling – Ms. Coey

That the Minutes be received and filed.

Carried.

2.00 GOVERNANCE MATTERS:**2.01 Presentations For Information****2.02 Reports of Committees**

- a) Facilities and Transportation Committee Meeting

The June 30, 2010 written report of the Facilities and Transportation Committee meeting was circulated.

Mr. Karnes – Mr. Murray

That the Minutes be received and filed.

Carried.

- b) Personnel Committee Meeting

The July 2, 2010 written report of the Personnel Committee meeting was circulated.

Mr. Karnes – Mr. Murray

That the Minutes be received and filed.

Carried.

- c) Other – NIL.

2.03 Delegations and Petitions

NIL

2.04 Communications for Action

- a) Email from Gerard Lesage, Project Leader, Public Schools Finance Board, June 30, 2010, confirming the Division may re-advertise the Fleming School and property for sale using a shorter time period of 90 days. He appreciates that the Division will contact those who previously showed an interest in purchasing this school and site. Providing them with copies of the tender documents directly will

ensure they are aware of the posting date of the ads and the closing date by which bids are to be received by the Division.

Referred Business Arising.

- b) Chief Vince Tacan, Sioux Valley Dakota Nation, July 2, 2010, attaching a cheque for the balance of the rental fees for Fleming School. He also requests the Brandon School Board consider renting the Fleming School to Sioux Valley Dakota Nation for the 2010-2011 school year. They are still interested in purchasing Fleming School noting this facility has greatly improved their graduation rates. He also thanks the Brandon School Board for allowing them the opportunity to address the shortage of adequate classroom space for their students.

Referred Business Arising.

- c) Brian R. Mayes, July 7, 2010 confirming his resignation as trustee effective July 31, 2010.

Referred to Motions.

2.05 BUSINESS ARISING

- From Previous Delegation

- From Board Agenda

- a) The correspondence from Gerard Lesage, Project Leader, Public Schools Finance Board, from Communications for Action 2.04a) confirming the Division may re-advertise the Fleming School and property for sale using a shorten time period of 90 days was discussed. Secretary-Treasurer, Mr. Barnes, spoke to the matter and noted should the Board approve of the re-advertisement, all documents were ready to proceed immediately.
- b) The correspondence from Chief Vince Tacan, Sioux Valley Dakota Nation, from Communications for action 2.04b) requesting the rental of Fleming School for the 2010-2011 school year was discussed. Secretary-Treasurer, Mr. Barnes, spoke to the matter. He confirmed that a letter from the Manitoba Department of Labour had been received and the boiler did not pass inspection. Mr. Barnes confirmed this had been brought to the attention of Mr. Tacan and that as per Article 5 of the Lease Agreement the Division would not spend any funds on the school to repair or replace the boiler. Should Sioux Valley Dakota Nation wish to rent the school for the 2010-2011 school year they would be responsible for heating the building. Mr. Barnes noted the status of the boiler would be provided as information to anyone who puts in a proposal to purchase the Fleming School site. Trustee Snelling asked about construction heaters and the cost to replace the boiler. Mr. Barnes noted construction heaters would only be used to stop pipes from freezing and not to heat the school for student occupancy. He also noted replacement of the boiler would cost between \$20,000 and \$50,000.

- MSBA issues (last meeting of the month)

NIL

- From Report of Senior Administration

- a) School Reports - NIL
- b) Learning Support Services Presentation – NIL
- c) Items from Senior Administration Report:
 - Financial Request – Student Leadership Conference – Referred Motions.
 - Off-Site Activity – Crocus Plains Regional Secondary High School – Referred Motions.
 - Sioux Valley Dakota Nation – Rental Agreement – Referred Motions.
 - Proposal for Sale – Fleming School Property – Referred Motions.
 - Policy and Procedures 3029 – “Capital Project Approval” – Referred Motions.
 - Policy and Procedures 1020 – “Parent Division Liaison Advisory Committee” – Referred Motions.
 - Policy Revisions – Policy 7020 – Referred Motions.
 - Procedures 7020.3 – “Public Recognition of Student Achievement by the Board of Trustees” – Referred Motions.
 - Policy Revisions – Policy 4018 – Referred Motions.

2.06 Motions

- 117/2010 Mrs. Jolly – Mr. Snelling
That the request for financial assistance for three Vincent Massey High School students to attend the Student Leadership Conference to be held in Pierrefonds, Quebec, September 21st to 25th, 2010 be approved in the amount of \$900.00.

Carried.

- 118/2010 Mr. Murray – Ms. Coey
That the trip involving 5 male and 17 female commercial art students from Crocus Plains Regional Secondary School to Minot State University from October 7, 2010 to October 8, 2010 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Point of Privilege: Mr. Snelling upon reviewing the activities planned noted the students would be attending the “Beaver Dam” and confirmed that Minot State University is a non-alcoholic school.

Carried.

119/2010 Mr. Karnes – Mr. Mayes

That the Rental Agreement with Sioux Valley Dakota Nation – Chief & Council, for the rent of temporary school facilities in Fleming School, 2320 Louise Avenue, Brandon, for the period July 1, 2010 to June 30, 2011, be approved subject to the approval of the Public Schools Finance Board; and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Point of Privilege: Trustee Karnes, confirmed again, for the public that the school division is not responsible for the replacement or repair of the boiler should the Sioux Valley Dakota Nation choose to rent the Fleming School Site for the 2010-2011 school year.

Trustee Snelling expressed concern that should the Sioux Valley Dakota Nation invest money in repairs and renovations to the school, it would prejudice them when tender bids were accepted.

Carried (6-1 Trustee Snelling opposed).

120/2010 Ms. Coey – Mr. Murray

That the Fleming School and property be advertised for public sale with an October 15, 2010 closing date as authorized by the Public Schools Finance Board.

Secretary-Treasurer, Mr. Barnes, spoke to the conditions of the sale. He noted a \$5,000 deposit would be required with each bid together with confirmation that funds were available to conclude the purchase.

Carried.

121/2010 Mr. Snelling – Mrs. Jolly

That Policy and Procedures 3029 – “Capital Project Approval” is hereby approved.

Carried.

122/2010 Ms. Coey – Mr. Murray

That Policy and Procedures 1020 – “Parent Division Liaison Advisory Committee” is hereby approved.

Carried.

123/2010 Mrs. Jolly – Mr. Snelling

That Policy 7020 – “Student Awards” be rescinded and replaced with Policy 7020 – “Student Awards and Board of Trustees Recognition of Student Achievement”.

Carried.

124/2010 Mr. Murray – Ms. Coey

That Procedures 7020.3 – “Public Recognition of Student Achievement by the Board of Trustees” is hereby approved.

Carried.

- 125/2010 Mr. Mayes – Ms. Snelling
That Policy 4018 - "Community Service Student Initiated Project Credit" be rescinded and replaced with Policy 4018 – "Brandon School Division Community Volunteer Recognition".

Trustee Mayes noted he was glad to see the Division promote high school volunteerism. He confirmed this was an item he had focused on during his campaign. Although he did not believe the proposed policy was as "hard" as the St. James-Assiniboina policy he felt the policy still provided a message to students that the Division is attempting to promote volunteerism at the high school level.

Carried.

- 126/2010 Ms. Coey – Mr. Murray
That the Five Year Capital Plan Update 2011-2016 be approved for submission to The Public Schools Finance Board.

Carried.

- 127/2010 Mr. Snelling – Mrs. Jolly
That all the Grade 7 and 8 students residing in the area west of McDiarmid Drive and east of 34th Street, the Valleyview School K-6 catchment, be moved from Riverheights School to Earl Oxford School effective the 2011/2012 school year and the 2012/2013 school year.

Trustee Karnes noted the Facilities and Transportation Committee had received clarification regarding the number of students to be bussed and the routes to be taken with respect to this change in catchment and therefore was now bringing the recommendation back to the Board of Trustees for final approval. Trustee Mayes requested a large and liberal grandfathering clause be used with respect to the movement of students from Riverheights to Earl Oxford, despite the fact students could apply under school of choice. Concerns were expressed regarding the implementation and phase in of the change in catchment. The Board agreed to a friendly amendment to add the words "and the 2012/2013 school year" to the end of the motion to clarify any confusion with respect to phase in of the change being Grade 7 students for September 2011 and Grades 7 and 8 for September 2012.

Carried.

- 128/2010 Ms. Coey – Mr. Murray
That a letter be forwarded to the Public Schools Finance Board Chairperson regarding the replacement of the Valleyview School gymnasium roof.

Trustee Jolly inquired as to how long it would take before approval was received from the PSFB. Mr. Barnes, Secretary-Treasurer, noted the Division would likely not receive a response before October. Mr. Karnes, Chairperson of the Facilities and Transportation Committee confirmed the item has been listed on the 5 Year Capital Plan for the past few years. Discussions were held regarding the urgency of the matter and the Secretary-Treasurer was directed to phone the PSFB to advise them that a letter would be faxed to them on the afternoon of July 13, 2010 stressing the urgency of the matter.

Carried.

- 129/2010 Mr. Snelling – Mrs. Jolly
That the Job Profile and Evaluation for the Safety and Health Officer be approved.

Point of Privilege: Trustee Mayes noted the implementation of the Workplace Safety and Health Officer was another accomplishment of the current Board of Trustees that should be highlighted for public information.

Carried.

- 130/2010 Mr. Murray – Ms. Coey
That the resignation of Trustee Mayes from his seat on the Brandon School Division Board of Trustees be accepted with regret effective July 31, 2010.

Trustees noted it had been an honour to work with Trustee Mayes who had been a dedicated and hardworking member of the Board. They noted he had started a number of initiatives that would have an impact on the Division for many years to come. Trustees felt his thoughtfulness and reflectiveness had served the Board well. They wished him all the best in his future endeavours and encouraged him to continue to seek public office.

Senior Administration also expressed their gratitude for Trustee Mayes professional manner and many contributions to the Division.

Trustee Mayes thanked his colleagues for their kind remarks. He referenced the survey which had been circulated to all trustee candidates four years ago by Group Parent Council and in particular the question which asked “Where do you see the Division in 4 years time?” Mr. Mayes reviewed his answers and noted that the Board had accomplished all of the items he had originally listed in that survey.

Carried.

- 131/2010 Mrs. Jolly – Mr. Snelling
That upon acceptance of Trustee Mayes’ resignation from the Board of Trustees, as the vacancy occurs in the final year of the term, in accordance with Section 26(2) of the Public Schools Act the Board of Trustees resolves not to fill the vacancy.

Carried.

- 132/2010 Mr. Murray – Ms. Coey
That the low quotation for the electrical wiring component of the Green Acres School Roof Replacement from Jamieson – Judd Limited be accepted in the amount of \$42,225.41 (plus GST), and the Chairperson and the Secretary-Treasurer be authorized to affix their signatures to the required agreements.

Carried.**2.07 Bylaws**

NIL

2.08 Giving of Notice

Mr. Snelling

I hereby give notice that at the next regular meeting of the Board of Trustees I, or someone in my stead, will introduce a motion to rescind Regulation 5026 – “Harassment”.

2.09 Inquiries**2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)****2.09b) Trustee Inquiries**

1) Trustee Karnes inquired as to how much money is required from the PSFB to complete all BSD current requests as well as how much money is required from PSFB to complete requests from other Divisions in the Province. He noted the Province is putting money towards infrastructure in Parks and Playgrounds - why not schools?

Secretary-Treasurer, Mr. Barnes, noted to complete all BSD requests the following would be required:

Roofs:	\$1.5 million
Mechanical:	.5 million
Additions and Renovations:	30 million (including new gyms, two new schools and classroom additions)
Access projects:	1 million (including grooming rooms and elevators/lifts).
Total:	\$33 million

Mr. Barnes noted he did not have the other Division's requests but suggested the MSBA could request that information after the July filing deadline.

Trustee Karnes asked the Board if they would consider entertaining a motion directing that a letter be forwarded to the Manitoba School Boards Association requesting a list of provincial requests related to roofing and infrastructure for the purpose of lobbying the government by the MSBA for more funds for school building infrastructure. The Board directed that a motion be brought forth prior to the conclusion of the meeting.

2) Trustee Coey asked that Senior Administration provide the Board with the last 4 years percentage of the provincial capital education budget that the Division has received as well as the percentage of provincial enrollment represented by the BSD.

Secretary-Treasurer, Mr. Barnes, noted the Division received approximately 4% of the provincial capital education budget. Mr. Barnes reviewed the list of items that have been dealt with under the capital and maintenance budget over the last several years.

3) Trustee Mayes, citing he had recently visited the J.R. Reid playground, noted the rings on the play structure had come loose and asked that the Maintenance Department look into the matter.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Secretary-Treasurer, Mr. Barnes, highlighted the Manitoba Schools Insurance Program coverage.

Superintendent, Dr. Michaels, noted Neelin High School had made a presentation to the Canadian Red Cross in the amount of \$5,000 at their Academic Awards ceremony representing funds raised from the school's major production – "Sanctuary – Hope for Darfur".

Dr. Michaels also spoke to the 2010 High School Graduation data.

Mr. Snelling – Mrs. Jolly

That the report be received and filed.

Carried.

3.02 Communications for Information

- a) Rick Dedi, Executive Director, The Public Schools Finance Board, May 25, 2010, regarding the 2010 – 2011 Public Schools Capital Support Program and the allocation of available resources to meet the province's most urgent capital needs for 2010 – 2011. A list of projects approved subject to final assessment and formal approval by PSFB are included.

Referred to Facilities and Transportation Committee.

- b) Hugh Coburn, President, Manitoba School Boards Association, June 17, 2010 addressed to The Honourable Gord Mackintosh, Minister of Family Services & Consumer Affairs, noting the MSBA has taken an interest in early childhood learning and care issues. He notes a high percentage of licensed child care centres are located in public schools across the province. Schools, Divisional authorities and the MSBA have recently become aware of new requirements regarding procedures for controlling visitor access to child care centres and he notes that MASS, MASBO and MSBA have all identified a number of challenges and difficulties in meeting these new requirements for child care centres in schools. It is his understanding that in light of these concerns, some greater flexibility will be allowed in terms of compliance with the requirements. The Manitoba School

Boards Association welcome the opportunity to hold an open dialogue with the Department about these matters when new policies or legislation are being considered as such an approach would facilitate greater collaboration between pre-school and public school sectors and avoid difficulties and confusion caused when school division authorities have not been fully apprised of such changes.

Ordered Filed.

- c) Mr. Terry Osiowy, Principal Crocus Plains Regional Secondary School, June 24, 2010, thanking the School Division for the scholarship/award contribution to the Crocus Plains Regional Secondary High School Graduation held on Monday, June 21, 2010.

Ordered Filed.

- d) The Grossart Family, undated, extend their deepest gratitude and appreciation to Mr. Cramer for the exceptional instruction and commitment given to the Brandon West Middle Schools Band program over the past two years. As a family they would like to give something back to the program and offer a \$50.00 bursary to a deserving incoming Westside program Grade 8 Band student in the fall who indicates financial need to participate in the program during the 2010-2011 school year. The bursary can be used by the student to cover the BSIMA registration fee, to assist with instrument rental or purchase or to assist with attending the fall band camp at the International Peace Gardens.

Ordered Filed.

- e) George Marchildon, Manager Mechanical Engineering Services and Rick Dedi, Executive Director, The Public Schools Finance Board, June 23, 2010, authorizing the Division to proceed with the Kirkcaldy Heights School – Chilled Water Heat Exchanger and providing the financial details of the project.

Ordered Filed.

- f) Dr. Deborah Poff, Brandon University, June 29, 2010, noting the Brandon University Board of Governors is in receipt of the Board's letter dated May 31, 2010, regarding the B.J. Hales Museum Collection. She notes she has asked at the last Executive Committee of the Board of Governors to refer the matter to her so that she could be informed of the history and circumstances of the issue. Due to timetabling conflicts that has not yet happened and she asks for the Board's patience until they have had an opportunity to respond.

Ordered Filed

3.03 Announcements

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, August 30, 2010, Board Room.

Mrs. Jolly – Mr. Snelling

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA.

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report was noted.
- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

4.04 Board Operations

- Reports
 - a) Confidential #2 being correspondence on a Board Operation Matter was discussed at length and to be considered further at a subsequent meeting.
 - b) Confidential #3 on a Student Matter was presented and discussed with the Superintendent's Office directed to respond to the correspondence.
- Trustee Inquiries

Mr. Snelling – Mrs. Jolly

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

IN BOARD

133/2010 Mr. Karnes – Mr. Snelling
That a letter be written to the Manitoba School Board Association requesting a list of provincial requests related to roofing and infrastructure for the purpose of requesting the Manitoba School Boards Association lobby for more funds to improve school building infrastructure.
Carried.

5.00 ADJOURNMENT

Mr. Murray – Mr. Snelling
That the meeting do now adjourn. (8:45 p.m.)
Carried.

Chairperson

Secretary-Treasurer